

**ZANESVILLE CITY SCHOOLS
SPECIAL BOARD OF EDUCATION MEETING
August 8, 2024
7:00 A.M.**

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

4. Reading Notice

The purpose of the special board meeting is (#1) to discuss personnel and (#2) curriculum contracts.

Open session will be held to approve any resolutions.

5. Resignations - Classified

Approve the resignation of Sarah Whiteman, Special Educational Aide at National Road Elementary effective August 15, 2024. Reason for resignation is personal.

Approve the resignation of William Quinn, Transportation, effective August 16, 2024. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

6. Employment – Certificated

Approve the following certificated personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

Willa Marie Jackson - School Counselor at Zanesville High School

Experience:	Step 7	College:	Muskingum University
Effective Date:	August 16, 2024	Amount:	MA+45

Michael Schreiber - Special Education Teacher at National Road Elementary

Experience:	Step 17	College:	Emporia State University
Effective Date:	August 19, 2024	Amount:	MA+15

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

7. Employment - Classified

Approve the following Classified personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

Jason Stemm - Custodian

Salary Schedule:	Maintenance I	Step:	0	Building:	Zanesville High School
		Effective Date:	July 23, 2024		

Hannah Nichols - Special Educ. Paraprofessional

Salary Schedule:	MD Aide	Step:	0	Building:	John McIntire Elementary
		Effective Date:	August 19, 2024		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

8. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Substitute Teachers			
Sharon Ambrose	Gregory Gaumer	Matthew Micheli	Eric Rittberger
Madison Bartosch	Catherine Haynes	Isabelle Morrison	Kira Rose
David Bell	Mary Klemens	Rose Oliver	Cynthia Weaver
Matthew Bishop	Herman Lacy	Elizabeth Porth	Gayla Ware
Kevin Blake	Beth McIntosh	Cheryl Rinne	Shirley Perry
Sally Embree	Shelley McPherson	William Stewart	Erin Lee

Substitute Aides/Bus Aides		
Donna Davy	Gregory Gaumer	Gayla Ware
Pamela Detty	Mary Kay Kohler	Brooke Winland
Dessiree Montgomery		

Name	
Jill Smith	Sherril Smith

Transportation
William Quinn

Food Service	
Lori Peairs	Dessiree Montgomery

Maintenance
Dessiree Montgomery

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

9. Employee Transfers

Approve the transfer of Jess Allen, Custodian at Zane Grey Elementary, to reflect Temporary Head Custodian at National Road Elementary effective August 1, 2024. Rate of pay to be Maintenance I, Step 1 from the appropriate salary schedule.

Approve the transfer of Mark Stallard, Executive Director of Title I/Federal Programs to reflect Director of Title I/Federal Programs/Elementary Curriculum. Rate of pay to be LD (25+), step 25 from the appropriate salary schedule. Effective August 1, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite
Page 3

10. Extended Time - Classified

Approve Logan Burkart for extended time for the Summer of 2024 prior to the 2024-2025 school year to complete the washing of buses. Rate of pay will be their per diem rate.

Approve the extended time for the following individuals as listed. Rate of pay will be per diem rate, as and when needed:

Name	Position	Not to Exceed
Kimberly Reilly	NRE Library Tech	5 Days
Willa Marie Jackson	ZHS School Counselor	5 Days(prior to 8/16/2024)
Macy Flowers	ZHS School Counselor	1 Day (3/19/2024)
Christina Hina	ZHS School Counselor	1 Day (3/19/2024)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

11. 21st Century Summer Program - Paraprofessionals

Approve the following paraprofessionals grades K-12 as listed for 21st century programing for the summer of 2024 as and when needed at the rate of \$20 per hour pending certification and background check: 21st Century Federal funding and or Muskingum Behavioral Health Grant and or Title 1 funding will be used as and when needed:

Name	
Erica Dusenberry	Heather Krause

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

12. Supplemental Contracts

Approve the resignation of Darryl Graves as Freshman Coach and August Practice for the ZHS Football program effective for the 2024-2025 season. Previously approved on June 18, 2024. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

13. Stipends

Approve Clay Lawyer for the Associate Principal stipend in the amount of \$6,000 as Associate/Assistant Principal at Zane Grey Intermediate School for additional administrative duties, effective for the 2024-2025 school year.

Approve a stipend in the amount of \$3,000 for Johanna Riley to work on Human Resources related duties for the 2024-2025 school year.

Approve a stipend in the amount of \$3,500 for Mark Stallard for K-6 Curriculum duties for the 2024-2025 school year.

Approve a stipend in the amount of \$3,000 for Matthew Winland to complete Restraint Training During the 2024-2025 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Lee _____ Long _____ Waite

14. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Fay Kay	JME	Community
Donna Davy	ZGE	Community
Adam Lane	ZMS	Community
Mike Spinks	ZHS	Band Volunteer

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

15. Professional Development - Math/Literacy

Approve the following teacher as listed to be paid \$120.00 per day for up to 3 days of professional development training for Math/Literacy during the summer of 2024. Title Funds will be utilized.

Michael Schreiber

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

16. Jumpstart Program - Teachers

Approve the following Jumpstart teachers as listed as and when needed for the summer 2024 pending certification and background check at the rate of \$40 per hour:
Title I funding will be utilized

Teresa Anderson	Kenzie Peairs
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

17. Salary Notification Correction - Classified

Approve a correction to Samantha Rabagia's salary notification 2024-2025, step 2 which was approved on the May 21, 2024 Board of Education meeting to reflect step 1 as building secretary at John McIntire Elementary. Position was held less than the required 120 days for step advancement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

18. Administrative Salary Scale

Approve description updates to the administrative salary scale. There are no changes to the salary amounts.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

19. Administrative Support Staff - Transfers/Corrections

Approve the transfer of Kelly Lawler from Assistant Treasurer – Payroll NLS (5-9), Step 8 to Assistant Treasurer – Payroll Manager NLM (0-4), Step 0 effective August 1, 2024.

Approve the transfer of Jane Ford from Transportation Supervisor NLS (5-9), Step 5 to Transportation Manager FM (0-4), Step 0 effective August 1, 2024.

Approve the transfer of Carol Cramer from Administrative Assistant (10 months), Step 15 to Executive Secretary (11 months), Step 15 effective July 15, 2024.

Approve a correction for Frederick Curry, Attendance Officer/Professional Security Guard from PSG (15-19), Step 15 to PSG (20-24), Step 20 effective July 22, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

20. Curriculum - Explore Learning

Approve the purchase of Explore Learning Curriculum, a 4 program bundle for a cost of \$23,868.04 for a one-year contract for 2024-2025. Title Funds will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

21. Curriculum - NWEA Map Science and Map Reading

Approve the purchase of NWEA MAP Science and MAP Reading Fluency add on for a total cost of \$11,161.25, for a one-year contract for 2024-2025. Title Funds will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

22. Curriculum - Edmentum Courseware

Approve the purchase of Edmentum Courseware for a three-year contract at a total cost of \$147,000 for the 2024-2027 school years at \$49,000 per year. Title or General Funds will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

23. Executive Session

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

_____ Personnel matters
_____ to consider the appointment of employee(s) [reemployment] or public employees or officials
_____ to consider the promotion or compensation of public employee(s) or officials
_____ to consider the dismissal, discipline, or demotion of employee(s) or students

- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

24. Executive Session (Return)

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

25. Adjournment

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan